

**FORM A**  
**NURSING COUNCIL OF BARBADOS**  
**APPLICATION FOR ASSESSMENT OF CONTINUING PROFESSIONAL**  
**EDUCATION CREDITS/AWARDS**

Organization/Individual: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Activity: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Number of CPE hours (exclusive of breaks etc.) \_\_\_\_\_ (See notes 2, 3, 4)

Number of presentations or other CPE activity: \_\_\_\_\_ (See notes 3,4)

List of faculty and organizing/administrative personnel (Attach programme)

State how attendance and participation are monitored: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(Application must be supported by documentation)**

**NB. Applications should be submitted one (1) month in advance of the activity to ensure an assessment ahead of the implementation of the activity.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**FOR OFFICIAL USE ONLY**

Approved by:

Chairman: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Credit Awards</b> <i>For official use only</i>
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## **NOTES ON THE APPLICATION FOR CONTINUING PROFESSIONAL EDUCATION AWARDS**

1. Awards are made in the three (3) categories A; B; or C only.
2. Awards are made on the length of time of the activity, on the relevance of the activity and the quality of the faculty.
3. Concurrent CPE activities will not be assessed as double the time of activity.
4. Discrete activities such as postgraduate courses requiring individual registration should not be joined, but applied for separately.
5. Nursing personnel are advised to apply for a programme to be assessed before embarking on the programme.
6. Organizations/ individuals requiring advance announcement of the Nursing Council of Barbados award, should apply at least **ONE (1) MONTH** in advance of the event.